

9x2
I.Translate:1 Število študentov na univerzi se je povečalo za 3 procente. 2Iz koliko delov je sestavljena varovalka? 3 Fakulteta za računalništvo in informatiko je objavila več prostih mest za mesto asistenta v laboratoriju za raziskave in razvoj. 4 Študenti se ne zanimajo za pogodbeno delo v popoldanskem času. 5 Rok za oddajo projekta je 20.april. 6. Ne bi vam bilo treba plačati DDVja. 6 Zaokroženo to pomeni 500 000 SIT. 7 rezultate ankete nameravajo predstaviti v tabeli oz grafih. 8 Petek zame ni primeren dan za sestanek.

6x2
II.Make the opposites of :

It's optional

Exact sales figures

Connected in parallel

Sophisticated equipment

Simple machine

confirmed agreement

III.Choose the best word

- 4x1
1 Before giving a presentation, always.....the focus on the projector.
2 If you have time, I would really.....some help with this assignment.
3 Wearing a seatbelt when travelling in a car is now a.....requirement.
4 Students are often asked to look at the first and last.....of a book before attempting to read it in detail.

IV.Pairs often confused. Choose the right word

- 6x1
1 The United Kingdom produces/publishes more books than any other country.
2 Besides/beside problems at school she gave up tennis.
3 Film is sensible /sensitive to light.
4 As prices rise/raise, demand usually drops.
5 The principle/principal of of the college is an ardent non-smoker.
~~6 How long have you been lying)laying.~~

V.Replace the underlined words with a synonym or similar word.

- 4x1
1 Over the previous ten years,.....
2 The organisation of the company is.....
3 Most economists predict.....
4 I want to stress that.....
5 Water is combination of hydrogen and oxygen
7 Initial results suggest that.....
8 Most children are able to talk with.....

VI. Translate:

- 4x2
1 Priloženo vam pošiljamo dogovor o zvišanju štipendij.
2 Hvala za vašo reklamacijo, ki se nanaša na pokvarjene tipkovnice.
3 Žal vam moramo sporočiti, da ste padli na testu.
4 Z veseljem vam sporočamo, da ste med izbranimi kandidati in vas vabimo na razgovor v petek, 13. januarja ob 3 popoldan v prostorih Univerze, v 3.nadstropju.
5 Prosim potrdite pisno.
6 Prosim da poravnate račun v dogovorjenem času.
7 Pišemo vam, da vas obvestimo o zaostanku plačevanja najemnine za 3 mesece.

methodology
abstract

- VII. 1 Write 3 beginnings of acknowledgement. ^{3#}
- 2 What does the discussion part include? ³
- 3 How do we state sources from the internet? ²
- 4 What is the specific feature of the abstract and what questions it answers? ⁵
- 5 What information does the cover page of bachelor thesis or master thesis include? ³

- VIII. Write 2 meanings of:
- 5x1 naštetiti
 - biti mnenja
 - lastnosti
 - omogočiti
 - učinek

- IX. Explain: footnotes
- 4x2 acronym
 - contents
 - errata.

Complete the conversation using the items in brackets in either the Past Simple or Present Perfect.

Tibor, a sales manager, is planning to send his staff on a team-building survival course.

Tibor: Right now (1) _____ you all _____ (get) my e-mail yesterday about the training course?

Fydor: Er, yes ... (2) _____ (be) it a joke?

Tibor: I certainly (3) _____ (not mean) it to be a joke, Fydor. No, I (4) _____ (notice) recently that we need to work as a team more. Last year's interpersonal skills course obviously (5) _____ (not be) as successful as I (6) _____ (hope), and so (7) _____ (now decide) to send you all on a management survival course.

Fydor: At the *Death or Glory Training Camp*.

Tibor: That's right. (8) _____ you _____ (bear) of it?

Fydor: No.

Eva: Erm, you (9) _____ (say) in your e-mail, Tibor, that you won't be coming on the course with us yourself. Is that right?

Tibor: Er, unfortunately, yes. Obviously, I (10) _____ (want) to join you, but I'm going to be much too busy, I'm afraid. For one thing, I still (11) _____ (not do) the quarterly sales figures.

Ivan: Tibor, why (12) _____ (not tell) us about this at the departmental meeting last week?

Tibor: Well, I (13) _____ (not make up) my mind until today. But I, er, (14) _____ (think) it would bring us all together.

Fydor: It (15) _____ (already bring) us together. None of us wants to go!

Tibor: Now, look, Fydor, don't be so negative. Wait until you (16) _____ (have) a chance to think about it. I (17) _____ even _____ (not show) you the course brochure yet. Anyway, what do the rest of you think?

1x1
↓

1x1
↓

any-two prepositions are missing from the following letter. Write them in.

Prepositional phrases

Dear Mr Savage

Thank you your letter 12th April. I'm very sorry the difficulties you've had getting one our engineers come and repair the alarm system we installed January. Please accept my apologies. I am as concerned the delay as you are.

The manager who is responsible our after-sales service is new the department and not yet familiar all our procedures, but this is no excuse such a long delay. Rest assured, he is now aware the problem and will arrange an engineer call whatever time is most convenient you. Obviously, this will be free charge. I have also authorised a 10% refund the purchase price.

If you are still not fully satisfied the system, please contact me personally and I shall be happy supply you a replacement. My apologies once again the inconvenience this has caused you.