

A put the verb into correct tense (PAST PERFECT, PRESENT PERFECT)

Present perfect

- time not given
- connection with the present
 - o RESULT I've had a car crash (I'm hurt)
 - o EXPERIENCE I've been to Paris (I know what is like)
 - o CONTINUATION UP TO THE PRESENT I have lived (have been living) in Ljubljana for 3 years

Past perfect (had+3rd form)

- action happened before another past action
- I had used (had been using) drugs before I came here.

*prva naloga samo iz the dveh časov+1 stavek nekega drugega časa

B Use "do" and "make"

do house work

do damage

make peace

do the shopping

do you a lot of good

make room for it

make a suggestion

make a complaint

make phone call

make fun of me

make an appointment

do your best

make you a sandwich

make sure you arrive on time

make an offer

make progress

do harm

make money

make excuses

do me a favour

make a confession

make a mistake

make a decision

* 6 besed od tu

C Negative prefixes

Pravila:

IM+P

IR+R

IL+E

Verbs – dis(not), mis (wrongly)

a/un typical

dis agree

dis appear

dis approve

dis believe

dis honest

dis obey

dis satisfied

dis trusts

il legal

il legible

il literate

in definite

in dependent

in dependent

in excusable

in expectable

in expensive

in polite

in possible

in secure

in secure

in sufficient

in sufficient

non toxic

non-fiction

non-smokers

non-toxic

un believable

un believe

un breakable

un comfortable

un creative

un desirable

un drinkable

un expressive

il logical
im mature
im patience
im patient
im placeable
im polite
im possible
in ability
in accurate
in appropriate
in believable
in capable
in conceivable
in curable
in definite

in valuable
ir regular
ir relevant
ir relivant
ir replaceable
ir resistable
ir resistible
ir responsible
mis calculate
mis calculate
mis quite
mis spell
mis spell
mis understand

un grateful
un imaginable
un imagine
un know
un lock
un lucky
un predictable
un productive
un punctual
un punctual
un related
un satisfied
un washable

*to so vse besede kar sem jih našel v mojih zapiskih...pa mislim da so več ali manj vse, kar smo jemali

D Correct the mistakes

1. ~~Did~~ **Have** you called him yet?
2. This is typical ~~for~~ **of** Slovenes.
3. Thank you for your letter ~~from~~ **of/dated** 26 February.
4. I look forward to **hearing** from you.
5. He confratulated me ~~for~~ **on** the success.
6. What's the solution ~~for~~ **to** our problem?
7. I enclose details ~~to~~ **of** our Mercator range.
8. I will be in Canada ~~in~~ **at** the end of the month.
9. What do you get your weekly ~~salary~~ **wage**?
10. Short listen condidates are invited ~~on~~ **to** an interview.

*Tukaj ni nič takega, 10 stavkov bo, mislim pa da bodo predvsem predlogi, zato si jih poglejmo;

E Fill in the correct preposition

a shamed	of	invite sb	to
absent	from	jealous	of
accustomed	to	keen	on
add sth	to	know	of/about
afraid	of	late	for
allergic	to	lead	to
apply	for	listen	to
apposed	to	lives	with
approve	of	lost	to
ashamed	of	married	to
ask sb	about/for	met	on

averse	to	Monday	thought
aware	of	object	to
bed	with	oblivious	of
believe	in	opposed	to
belong	to	pay	for
benefit	from	penniless	
better	at	prevent sb	from
blame sb	for	prond	of/on?
borrow sth	from	protect sb	from
capable	of	qualify	for
closed	for	ready	for
comfortable	of	refer	to
compare sth	with/to	relevant	to
compete	with/against	rely	on
comply	with	responsible	for
concentrate	on	satisfied	with
congratulate sb	on	share sth	with
consist	of	short	of
cooperate	with	similar	to
decide	on	Slopes (nagiba)	at
delivered	against	sorry	for
depend	on	specialise	in
devide sth	into	spend sth	on
distaste	to	split sth	into
explain sth	to	suffer	from
famous	for	suffering	from
focus	on	suitable	for
for	the following	supply sb	with
full	of	suspicious	of
gave	up	sympathise	with
good/bad	for/at	take care	of
guilty	of	talked	to
happened	to	tell sb	about
heard it	to	terrible	at
hope	for	terrified	of
indifferent	to	thank sb	for
inform sb	about/of	tired	of
insist	on	translate sth	into
insure sth	against	typical	of
invest sth	in	wait	for

at Kočevje
at Novo mesto
at Bled
in Ljubljana
in Maribor
in London
in – big cities
at – towns

Time

at	5 o'clock	in	the summer
at	night	in	the 1980s
at	Easter	in	the middle of the month
at	the weekend	in	the morning
at	half past two	in	winter
at	lunchtime	o	Friday
		n	
at	the end of July	o	Easter Monday
		n	
at	Christmas	o	the right time
		n	
at	the night time	o	a weekly basis
		n	
in	the morning	o	Thursday
		n	
in	September		

*5 stavkov s predlogi

F Translations

ALI SI MORAL DELATI SPREJEMNI IZPIT?

Did you have to take the entrance exam?

ALI STE MORAL PLAČATI KAZEN?

Did you have to pay the fine?

V KATERO ŠOLO SI HODIL PREJ?

Which school did you visit before?

KDO JE PREDSTOJNIK PODJETJA ZA UMETNO INTELEGENCO?

Who is the head of the company for artificial intelligence?

NAŠ SISTEM JE V SKLADU Z BOLONSKO DEKLARACIJO

Our system is in compliance with Bologna declaration

ALI SO KAKŠNE MOŽNOSTI ZA IZMENJAVO ŠTUDENTOV?

Are there any chances of student exchange?

MOJ PRIJATELJ JE DIPLOMIRAL NA MARIBORSKI UNIVERZI

My friend has graduated from Maribor University

ALI IMAŠ ŠTIPENDIJO?

Do you have a scholarship?

OD ČESA JE TO ODVISNO?

What does this depend on?

KAKO IZGLEDA DELO V LABORATORIJU?

How does the work in the lab look?

What does the work in the lab look like?

DEKANAT JE V 4 NADSTROPJU

Office of the dean is on 4th floor.

ŠTUDENTSKA PISARNA JE V PRITLIČJU

Student office is in the ground floor.

AVTOMATI ZA PIJAČO SO V PRITLIČJU

Vending machines are on the ground floor.

NA FAKULTETI IMAMO PREDAVANJA, VAJE IN MENTORSTVO.

At the faculty we have lectures, lab practice and tutorial.

ŠTUDENSTKA ORGANIZACIJA ORGANIZERA DELO ZA VSE REDNE ŠTUDENTE

Student union organises work for all full time students

ALI SI ŽE OPRAVIL IZPIT IZ ANALIZE 1?

Have you pass the Analysis 1 exam?

KDO PREDAVA DISKRETNE STRUKTURE?

Who lectures on Discrete Structures?

KDO BELEŽI PRISOTNOST IN ODSOTNOST?

Who keeps a record of absence and presence?

PROSIM POTRDITE PISMO

Please confirm in writing

BOMO IMELI KAKŠNE KORISTI OD TEGA

Will we have any benefit from this.

PREBERITE DODATEK NA KONCU BESEDILA

Read the appendix at the end of the text.

PRITOŽIL SE JE ŠEFU PODJETJA

He has complained to the boss of the company

SE LAHKO ZANESEM NA VAS?

Can I count on you?

POROČILA NISEM NAPISAL ZARADI POMANKANJA ČASA

I didn't write the letter because of lack of time.

MISLIM DA JE TOLE NEZAKONITO

I think this is illegal.

PETEK MI NE USTREZA

Friday doesn't suit me.

ODPUSTILI SO GA KER SO BILI NEZADOVOLJNI Z NJEGOVIM DELOM

They fired him because they were not satisfied

ZA TOLE DELO MORATE BITI NATANČNI

You have to be accurate for this work

VODNJAK JE BIL PREPLITEV, MORALI SO GA POGLOBITI

The well was to shallow , they had to deepen it.

KOLIKŠNA JE TOČNA VIŠINJA STOLPCA?

What is the exact height of the tower?

STOLP JE VISOK TOČNO 10M

Tower is exactly 10 meters high.

VIJAKI SO POPUSTILI, MORALI SO JIH PRIVITI

The screws got loose. They had to tighten it.

PRIBLIŽNA VIŠINA PREDAVALNICE JE 12m

The approximate height of the lecture room is twelve meters.

PREDAVALNICA JE ŠIROKA PRIBLIŽNO 12m

The lecture room is approximately 12 m weidth.

KOLIKŠNA JE TOČNA DOLŽINA X -a?

What is the exact length of an X?

100m OD OBALE IMA MORJE PRIBLIŽNO GLOBINO 50m

The approximate depth of the see 100m from the cost is 50 m.

PREDAVANJE SMO MORALI PRELOŽITI

We had to postpone the lecture.

ALI BOMO MORALI ODDATI POROČILO

Will we have to submit the report?

LAHKO BI PRIŠEL VČERAJ SAMO SE MI NI MUDILO

I could have come yesterday, but I wasn't in a hurry.

KJE JE DEKAN? MOGOČE JE NA SESTANKU

Where is the dean? Maybe he 's on the meeting.

DIPLOMSKO NALOGO BOMO MORAL ZAGOVARJATI V 14 DNEH

I have to defend my thesis in fortnight

ALI STE MORALI PLAČATI KAZEN? NE NAM NI BILO TREBA

Did you have to pay the toll? No, we didn't have to.

MORAL SEM PODALŠATI MESEČNO VOZOVNICO

I had to renew the season ticket.

KJE JE BIL VČERAJ PETER? MOGOČE JE BIL S PRIJATELJI

Where was Peter yesterday? Maybe he was with his friends.

MOJ PRIJATELJ JE DIPLOMEROV NA MARIBORSKI UNIVERZI

My Friend graduated at University of Maribor.

KDAJ NAMERAVA ZAGOVARJATI DIPLOMSKO NALOGO

When are you going to defend your thesis.

KDAJ BOŠ ODDAL SEMINARSKO NALOGO

When do you plan to submit your paper?

ROK JE POTEKEL VČERAJ

The date has expired yesterday.

ŠTUDENTJE LAHKO DOBIJO BON ZA HRANO

Students can get food bouncer.

KO BOM DIPLOMIRAL, BOM DIPLOMIRANI INŽINER RAČUNALNIŠTVA

When i graduate i will be Bachelor of Science in Computer Engeneering

ALI IMAŠ ŠTIPENDIJO

Do you have a scholarship?

NI NAM TREBA PLAČATI ŠOLNINE

We don't have to pay school-fee.

NE MOREM TI NAREDITI USLUGE

I can't do you a favour.

NAREDITI MORAMO NEKAJ PROSTORA ZA TOLE OMARO

We need to make some room for this closet

POSKRBI ZA TO DA BO VSE V REDU

Make sure that everything will be OK.

S TEM PODJETJEM TRGUJEMO ŽE VEČ KOT 10 LET

We have been doing busines for more than 10 years.

DAJ VSE OD SEBE

Do your best.

PETER JE DOBER PRI TENISU

Peter is good at tennis

SE ZAVEDAŠ KAJ SI NAREDIL?

Do you realize what you have done?

NISEM SE PRIVADIL NA NAČIN DELA

I haven't get used to this way of work

ŠTUDIJ V NAŠI DRŽAVI SE RAZLIKUJE OD ŠTUDIJA V NEMČIJI

Studying in our country is different from studying in Germany

PROFESOR SMITH JE NA KONFERENCI V BERLINU

Proffesor Smith is at the conference in Berlin

PROSTORI FAKULTETE SO NA TRŽAŠKI

Premises of the faculty are in Tržaška

TAJNICA JE NA SESTANKU

The secretary is at the meeting

TA POGODBA NI V SKLADU Z ZAKONOM

This contract does not comply with the law.

RAČUNALNIKI SO BILI POŠKODOVANI MED PREVOZOM

The computers were damaged during the transportation

OD ČESA JE TO ODVISNO?

What does this depend on?

KOMU STE ODGOVORNI?

Who are you responsible to?

ALI LAHKO RAČUNAM NA VAŠO POMOČ?

Can I count on your help?

ČESTITAM TI ZA TVOJ USPEH

I congratulate you on your success.

NASPROTUJEMO ZNIŽANJU CEN ŠTUDENSKIH BONOVI

We oppose to increasing the prices of food voucher for students.

VZTRAJAMO NA TOČNOSTI PODATKOV

We insist on the accuracy of the data.

PROFESOR MILLER JE BIL NEZADOVOLJEN Z MOJIM DELOM

Professor Miller was not satisfied with my work

INFORMACIJE SO ZASTARELE

The information is out of date.

HVALEŽEN SEM TI ZA TVOJE NASVETE

I'm grateful for your advice

TI IZDELKI SO ZASTARELI

These products are out of date.

NASPROTUJEM VAŠIM IDEJAM

We opposed your ideas

KDO JE ODGOVOREN ZA ŠKODO

Who is responsible for the damage

PROIZVODNJA VOZIL SE JE DRASTIČNO ZMANJŠALA

The car production has decreased dramatically

ŽAL TI NE MOREM NAREDITI USLUGE

Sorry I can't do you a favour.

PREPRIČAJ SE DA JE RAČUNALNIK IZKLOPLJEN

Make sure that the computer is turned off.

HVALA V NAPREJ

Thank you in advance.

ZA NAPAKO SO KRIVILI JOHNA

They blamed John for mistake

TEGA NE ODOBRAVAMO

We don't approve of that.

SE STRINJATE Z NAMI GLEDE TEGA

Do you agree with us about this.

JE TALE PREDPIS V SKLADU Z NAŠO ZAKONODAJO

Is this regulation in accordance with our legislation

ČESTITKE ZA OPRAVLJEN IZPIT

Congratulations on passing the exam.

RAZMIŠLJAM DA BI ZAMENJAL SLUŽBO

I'm thinking about changing my job
BOJIM SE DA BI IZGUBIL SLUŽBO

I'm afraid of losing my job
NASPROTUJEM VAŠI ODLOČITVI

I'm opposed to your decision
POPUST JE ODVIŠEN OD KOLIČINE NAROČENEGA BLAGA

The discount depends on the amount of the ordered goods
PREPREČITI MORAMO DA BI HEKERJI VDRLI V NAŠ SISTEM

We have to prevent hackers from breaking into our system
NE OKLEVAJTE IN NAS POKLIČITE ČE SE SPOMNITE ŠE NEČESA

Do not hesitate and call us if you think off anything else
NAVELIČALI SMO SE VEDNO ENAKIH PRIMEROV

I'm bored with always the same examples
NISEM NAVAJEN VOZITI PO LEVI

I'm not used to driving on the left side
NJEGOVE BESEDE SO ME RAZJEZILE

His words make me angry.
PIŠEMO VAM V ZVEZI Z VAŠIM DOPISOM Z DNE 26 NOVEMBER 2004

We are writing in connection with letter of day 26 November 2004
PIŠEM VAM V ZVEZI Z RAČUNOM ŠT. 260/04 KI GA ŠE NEISTE
PORAVNALI

I'm writing in connection with our invoice number 260/04 you have't paid yet
Z VESELJEM VAM SPOROČAMO DA VAM LAHKO NUDIMO DODATEN 10%
POPUST ZA VSE NAŠE CENE

I'm happy to tell you that we can offer you an extra 10% discount on all our prices

ŽAL VAM BLAGA NE MOREMO DOBAVITI DO 20 DECEMBRA

I'm sorry to tell you that we can't deliver the goods by 20 December
Z OBŽALOVANJEM VAM SPOROČAM DA BO PRIŠLO DO ZAMUDE PRI
DOBAVI BLAGA

We regret to inform you that there will be a delay in sending the goods
ŽAL SMO BILI PRIPRAVLJENI ZVIŠATI NAŠE CENE ZA 2%

Unfortunately we have been forced to increase our prices by 2%
V KOLIKOR ŽELITE DODATNE INFORMACIJE NE OKLEVAJTE IN NAS
POKLIČITE

If you need further information please don't hesitate and call us.
OPRAVIČUJEMO SE VAM ZA ZAMUDO PRI DOBAVI BLAGA

We are sorry for the delay in sending the goods
UPAMO DA VAM ZAMUDA NE BO POVZROČALA NEVŠEČNOSTI

We hope that delay will not cause you any inconvenience
PLAČAL BOM Z GOTOVINO

I will pay in cash
PISMO NI BILO ODDANO

The letter hasn't been posted
SEM ŠTUDENT 1. LETNIKA FRI

I am a freshman of the Faculty of Computer and Information Science.
ALI SO PREDAVANJA OBVEZNA?

Are the lectures obligatory/mandatory?
MNOGLI LASTNIKI STANOVANJ ODDAJAJO STANOVANJA ŠTUDENTOM
ZA VISOKE NAJEMNINE

Many landlords rent out their flats to students at high rents

KAKŠNI SO BILI POGOJI ZA VPIS NA FAKULTETO?

What were the enrollment requirements at your faculty?

ALI PROFESORJI BELEŽIJO PRISOTNOST IN ODSOTNOST ŠTUDENTOV?

Do professors check/take attendance?

KO BOM V ČETRTEM LETNIKU BOM ŠTUDIRAL OB DELU

When I'm a senior, I'll study off-work

NI GA V SLUŽBI, KER JE NA BOLNIŠKI

He is absent from work, because he is on a sick leave

NEKATERA PODJETJA ODPUSTIJO ŽENSKE; KI GREDO NA PORODNIŠKO

Some companies give a sack to women who goes on maternity leave

ŽIVETI MORAJO OD PODPORE ZAVODA ZA ZAPOSLOVANJE IN MORDA

OD DELA NA ČRNO

They have to live on a dole from Employment service of RS and perhaps from moonlightning

ISTO SE ZGODI NEUČINKOVITIM DELAVCEM

The same thing happens to inefficient workers.

PROSTA DELOVNA MESTA SO OBJAVLJENA V MEDIJIH IN NA ZAVODU ZA ZAPOSLOVANJE RS

Available jobs are posted in the media and on the Employment service of RS

ČE ŽELITE DOBITI SLUŽBO, MORATE IZPOLNJEVATI VSE ZGORAJ

NAVEDENE POGOJE

If you want to have a job, you have to???

ČE IŠČETE ZAPOSLOVANJE V TUJINI MORATE NAJPREJ PROSITI ZA

PRIJAVNICO, JO IZPOLNITI IN ODPOSLATI

If you search for a job abroad, first you have to ask for application form, fill it in and sent it.

PRIJAVNICO MORATE IZPOLNITI S TISKANIMI ČRKAMI

You must fill the application form with capital letters

KO PREGLEDAMO VSE PROŠNJE, NAREDIMO OŽJI IZBOR KANDIDATOV,

KI JIH NATO POVABIMO NA RAZGOVOR

When we check all the application forms, we make a short list of candidates and invite them on a job interview.

KO SEM DIPLOMIRAL SEM ZAPROSIL ZA SLUŽBO V RAČUNOVODSTVU

When I graduated I applied for a job in accounting department

ZAPOSILILI SO ME KOT PRIPRAVNIKA

They hired me as a trainee

NI SEM VELIKO ZASLUŽIL, VENDAR PA SEM SE UDELEŽIL ŠTEVILNIH

TEČAJEV ZA USPOSABLJANJE

I did not earn much, but I attended a lot of training courses

PO LETU DNI SEM NAPREDOVAL IN DOBIL POVIŠICO

After a year I got a promotion and get a raise

MOJA SESTRA PA NI BILA TAKO NAVDUŠENA NAD TRDIM DELOM

My sister was'nt so enthusiastic about hard work

PODJETJE JO JE ODPUSTILO IN 6 MESECEV JE BILA NEZAPOSLENA

The company gave her a sack and she was unemployed for 6 months

NATO SE JE ZAPOSLELA V TOVARNI, KJER JE SESTAVLJALA RAZLIČNE

DELE ZA TEKOČIM TRAKOM.

Then she got a job in a Factory, where she was putting together different parts on assembly line

PO LETU DNI JE NAPREDOVALA V NADZORNICO

After a year she got promotion to the ????

PREVERJALA JE VSAKO STOPNJO PROIZVODNJE, DA BI ZAGOTOVILA DA SO IZDELKI V SKLADU Z ZAHTEVANIMI STANDARDI

She was checking every level/stage of production to ensure that product met the required standards

KASNEJE JE V SKLADIŠČU NADZIRALA DOSTAVO PAKIRANJA IN SKLADIŠČENJA IZDELKOV

Later she supervised delivery packaging and storage in a warehouse

MED TEM SEM SI TUDI SAM ZAŽELEL NOVIH IZZIVOV ZATO SEM DAL ODPOVED

Meanwhile I wished for fresh challenge so I quit my job

KDO DANES VODI SESTANEK

Who is chairing the meeting

KAJ JE DANES NA DNEVNEM REDU

What is on today's agenda

SESTANEK JE PRELOŽEN NA 20. JANUAR

The meeting has been postponed to 20th January

PREIDIMO K TOČKI RAZNO

Let's move to the item A.O.B.

ČAS JE POTEKEL

Time is up

VI IMATE BESEDO. GOSPOD WHITE IMA BESEDO

Over to you. Mr White the floor is yours

LAHKO NEKAJ PREDLAGAM

Could I make a point

NE STRINJAM SE S PREDLOGOM

I disagree with the proposal

MISLIM DA IMATE PRAV

I think, you're right

PREJELI SMO VAŠE PISMO Z DNE 10.8, V KATEREM STE NAM POSREDOVALI...

We received your letter dated 10.8, where you sent to us

ZAHVALJUJEMO SE VAM ZA ZANIMANJE ZA NAŠE PROIZVODE

We thank you for your interest for our products

IZVEDELI SMO DA SE ZANIMATE ZA

We heard that you are interested in

VAŠ NASLOV JE BIL OBJAVLJEN V NAŠEM POSLOVNEM BILTENU

Your address has been published in our business???

RADI BI SE NAROČILI NA VAŠO REVIJO

We would like to subscribe to your magazine

RADI BI OBNOVILI NAROČNINO NA VAŠO REVIJO

We would like to renew our subscription to your magazin

ZELO NAM JE ŽAL, DA NE MOREMO

We deply regret we can not

ŽAL VAS MORAMO OBVESTITI DA TRENUTNO NE MOREMO

We are sorry to inform you, that temprary we can not...

PRIČAKUJEMO VAŠ ODGOVOR

We are expecting your reply

KOMU PRIPADA TA TELEFON

To whom does this phone belong to

ZANAŠAM SE NA TVOJO PODPORO

I rely on your support

TO BO PRIVEDLO DO HUDIH TEŽAV

This will lead to big trouble

TOVARNO SO ZAPRLI KER NI BILA V SKLADU Z VLADNIMI PRAVILI O VARNOSTI

The factory was closed because it did not comply with government safety regulations

NOKIA IN ERICSSON BOSTA VELIKO PRIDOBILA S POVEČANJEM PRODAJE MOBILNIH TELEFONOV, KI OMOGOČAJO DOSTOP DO INTERNETA

Nokia and Ericsson will benefit from increasing sale of mobile phones, which allow access to the internet

PROCES SESTOJI IZ ŠTIRIH GLAVNIH FAZ

The process consists from four main stages

ZAKAJ VEDNO TEKMUJEŠ Z BRATOM

Why do you always compete against your brother

ALI LAHKO PROSIM POSKRBIŠ ZA PISARNO KO ME NE BO

Could you please take care of the office, while I'm gone

VSTRAJAM DA ODIDEŠ ŠELE PO DESETI

I insist on you leaving after ten

NE ODOBRAVAM TVOJEGA VEDENJA

I don't approve your behaviour

ZA TO SLUŽBO NIMA USTREZNIH KVALIFIKACIJ

He doesn't have rerequired qualifications

STE SE ŽE ODLOČILI KJE BO SESTANEK

Have you decided, where the meeting is going to be held

S KOLIKO PODJETJI SODELUJETE

With how many companies do you cooperate

POPRAVKI SO PRILOŽENI NA KONCU KNJIGE

The erata was enclosed at the end of a book

PODATKI NISO TOČNI

Data is not accurate

NA OSNOVI ANALIZ KI SO BILE OPRAVLJENE NA IJŠ SMO PRIŠLI DO NASLEDNJIH ZAKLJUČKOV

Based on analysis made on IJŠ we came to the folowing conclusions

G Explain in English

seminar	Group of students, discussion between them and the proffesor
tutorial	a debate with one or two students an a mentor
perk(s)	mobil, phone, company give you a bonus
venue	a place where a meeting is held
short-list	candidates who are invited to an job interview
e.g.	for example
i.e.	that is

pp.	Pages
RSVP	please answer
AOB	any other bussness
c.c.	carbon copy
B. Sc.	bachelor of science
Ph. D.	Philosophy doctor
fee	money you pay for example: school
campus	where students live (on/off campus students)
collect call	when someone calls you on your expense
directory	list of tel. number; phone book
erratum	correction of mistakes (in a book)
M.A.	Master of arts
Pupil	Primary and secondary school students
Lecture	A talk given by a lecture
Tutor	Mentor
Food voucher	kind of ticket that can be used instead of money for food
Thesis	A written work you produce at the end of your study
To be made redundand	if you are redundant your employer no longer has a job for you
To commute	to regularly travel a long distance to get to work
White collar workers	Office workers
Blue collar workers	Physical workers
vacancies	Free jobs
Assembly line	a system for making things in a factory in which the products move past a line of workers who each make or check one part
AGM	annual general meeting; a meeting held once a year by a club, business, or organization, for the members to discuss the previous year's business
Venue	Place of a meeting
RSVP	Please reply
Minutes	Zapisnik
Sum up	to give the main information about a report

H Synonyms

*Tukaj bo pač kar bo..

I Word formation

* Tukaj je enako, 5 stavkov za word formation

J Write the following numbers in words

1,375 31.173 BA 727 83% 7^2 8^3 $\sqrt[4]{6}$ 66-77/13 $3\frac{1}{2}$ 3m x 4m 3.50	one thousand three hundred and seventy-five thirtyone point one seven three B A seven two seven (flight number) eighty three percent seven squared eight cubed the fourth root of six double six dash double seven slash one three three and a half 3 meters by 4 meters Three fifty
/ \ . @ - _ *	Slash Backslash Dot At Dash Underscore Asterisk
$3+2=5$ $3-2=1$ $3\times 2=6$ $6/2=3$	Three plus two equals five Three minus two equals one Three times two equals six Six divided by two
$\frac{1}{2}$ $\frac{1}{3}$ $\frac{3}{4}$ $\frac{1}{7}$ $\frac{2}{7}$ $\frac{1}{10}$ $\frac{3}{265}$	A half One third Three quarters One seventh Two sevenths One tenth Three over two hundred and twenty-two
3^2 3^3 3^4 3^{-5} $\sqrt{9}$ $\sqrt[3]{64}$ $\sqrt[4]{9}$ $\sqrt[5]{9}$	Three squared Three cubed Three to the power of four Three to the minus five The square root of nine The cube root of sixty-four The fourth root of nine The fifth root of nine

*To je vse kar imam v zvezku

K Write a letter

	vaš naslov (brez imena)
naslovník (z imenom)	datum
Dear,... (,)	
<hr/>	
<hr/>	
<hr/>	
Your Sincerity (,)	Podpis tiskano in podpis

*mal preplonkal iz tujih zapiskov...☺

To je to....veliko sreče na izpitu!!!
Robert Kreslin