

1. ŠTEVILA

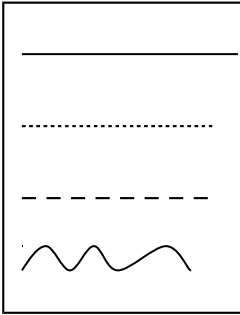
+	addition	plus
-	subtraction	minus
*	multiplication	multiplicated
÷	division	devided

$3 + 2 = 5$	three plus two equales five
7.250	seven point two five
444	four hundred and forty four
3^2	three squared
3^3	three cubed
3^4	three to the pover four
3^{-4}	three to the minus four
$\sqrt{5}$	the square root if five
$\sqrt[3]{7}$	the cube root of seven
33%	thirty - three percent
75/2B	seventy - five slash (stroke) two B
55 – 77	double five dash double seven
*	Asterisk
@	At
.	dot

2. FRACTIONS

$\frac{1}{2}$	one (a) half
$\frac{3}{4}$	three quarters
$\frac{1}{7}$	one (a) seventh
$\frac{3}{7}$	three seventh
$\frac{1}{10}$	one (a) tenth
5/561	five over five hundred and sixty - one

4. LINES



a straight line

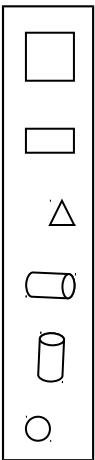
a dotted line

a broken line

a wavy line

pravokoten = perpendicular

5. SHAPES



nouns

a square

a rectangle

a triangle

a tube

a cylinder

adjectives

a square table

a rectangular table

triangular something

tubular something

cylindrical something

a circle

circular something

6. DIMENSIONS

The mountain is 1000 m high	The height of mountain is
The well is 50 m deep	The depth of well is
The room is 5 m long	The length of room is
The pipes are 2 cm thick	The tightness of pipes
The river is 20 m wide	The width of river is
The pillars aren't strong	The strength of
	The weight of

Loose	To loosen
Tight	To tighten
Wide	To widen
Thick	To thicken
Deep	To deepen
Long	To lengthen
High	To heighten
Strong	To strengthen
Short	To shorten

7. DEFINITIONS

A knife is the device we use for cutting.

Namesto »a device« lahko uporabimo tudi:

- a tool
- a machine
- an instrument
- an apparatus
- an element

A crane is a machine used for lifting cargo.

A fuse is a device used for protecting electrical circuits.

Loudspeakers are devices used for producing sound.

A microwave is a device we use for cooking.

A bulb is an element we used for producing light.

8. HOUSEHOLD GADGETS

Are:

- microwave
- blender

- food processor
- refrigerator
- deep freezer
- dish washer
- washing machine
- electric slicer
- kettle

9. EDUCATION

First there is:

- nursery
- elementary school (primary)
- secondary school: - gymnasium
- Vocational school
- university (faculty is a department)

Classes:

- lectures
 - seminars
 - lab practice
 - tutorials
- obvezen – compulsory

a lecture = a talk given by lecturer

a seminar = a discussion between a lecturer and group of students

a tutorial = a discussion between a tutor and 1- 2 students

thesis = a written work you produce at the end of your studies

when you graduate you get a degree

you become B. Sc. in computer science

post-graduate study:

- M. A. = master degree
- Ph. D. = doctorate

M. Sc. = Master of Science

D. Sc. = doctor of science

M. A. thesis, Ph. D. thesis: defend your thesis

Academic year

You can:

- apply for the exam
- to pass the exam
- to fail the exam
- to sit the exam

10. MOVEMENTS

rasti:

- to increase

- to grow up
- to rise
- to grow
- to expand

padati:

- to decrease
- to fall
- to lower

navpična rast: to shoot up

navpičen padec: to bottom, plunge

valovati: to fluctuate

to stabilize

to remain steady, unchanged

to reach a peak, to peak

to bottom

to grow, to expand

to shrink, to decline

11. HAVE TO

PRESENT

We have to fill in the form.

MORAMO

Do you have to fill in the form?

ALI MORATE

We don't have to fill in the form.

NI NAM TREBA

PAST

We had to fill in the form.

MORALI SMO

Did you have to fill in the form?

ALI STE MORALI

We didn't have to fill in the form.

NI NAM BILO TREBA

FUTURE

We'll have to fill in the form.

MORALI BOMO

Will you have to fill in the form?

ALI BOSTE MORALI

We won't have to fill in the form.

NE BO NAM TREBA

MUST

PRESENT: He must be ill.

NOW

PAST: He must have been ill.

YESTERDAY

Must, should, could, might + HAVE + 3. oblika glagola (+ed) za PAST TIME

12. PREPOSITION

of time:

- time: at 5. PM
- day: on Monday
- date: on 17. September
- month: in July
- year: in 1999
- season: in summer
- holiday: at Xmas

of place:

- big town: in New York
- small town: at Bled
- floor: on 3rd floor
- street: in Oxford street
- avenue: on 5th avenue

13. REPORTED STATEMENTS

direct question: V + S

reported question: S + V

What's the time?

Can you tell me what the time is?

When is the leap year?

Can you tell me when the leap year is?

Where are you from?

Can you tell me where you are from?

Why did you come late?

Can you tell me why you come late?

How much does it cost?

Can you tell me how much it costs?

Where is the post office?

Can you tell me where the post office is?

How much is the membership?

Can you tell me how much the membership fee is?

How much was the subscription?

Can you tell me how much the subscription was?

Have you been to Australia?

Can you tell me whether if you've been to Australia?

Did you buy this computer in B&B?

Can you tell me if you bought this computer in B&B?

Do you offer the discount?

Can you tell me whether you offer the discount?

Where you dissatisfied with accommodation?

Can you tell me if you where dissatisfied with accommodation?

14. MEETINGS

Meeting can be: called, held, organized, postponed, and cancelled.

People on meeting are participants.

The chairman runs the meeting.

The secretary writes the minutes.

RSVP = repond'ez s'il vous plaît

AGM = annual general meeting (skupščina)

The agenda (dnevni red)

The agenda items:

- presence and absence
- minutes of previous meeting
- matters arising
- AUB (razno)

Phrases:

Are we all agreed?

Let's move to the second item of the agenda.

Let's get started.

Time's up.

Could I make a point?

15. PHONE

calls:

- international,
- local,
- trunk, (medkrajevni)
- collect. (plača tisti, ki ga kličeš)

Phones are:

- coin operated,
- card

party line = dvojček

The line can be:

- busy,
- engaged (napeljana)
- occupied

telephone book, dictionary, the operator (centrala)

to put you through, hold the line please, hold on please

Number can be: extension (internal), area code, and country code

Phrases:

Could I speak to ...

Sorry, he's not in ...

Look up the number in phone book.

Peter speaking.
I didn't catch it, could you repeat it, please.
Can I help you?

16. PHASES WITH LOOK

look at = pogledati
look for = iskati
look after = skrbeti
look up the number, the word in dictionary
look up to somebody = respect sbd
look into = investigate
look forward to = anticipate with pleasure
look like = resemble (be alike)

17. ABBIEVIATIONS

RSVP = answer please
C/O = care of (delam pri)
encl = enclosure (priloga)
p. p. = per pro = on behalf
pp. pages
c. c. = carbon copies
c. f. = con fer = compare
e. g. = exempli gratia = for example
i. e. = id est = that is
et al = and others
ibid = in the same place

18. FORMAL LETTER

	Address
	Date
My address	
Dear Sir or Madam	
Za odstavek samo spustiš vrstico, ne delaš zamika.	
Best wishes	

Dear Sir ... Yours faithfully
Dear Mr. Jones ... Yours sincerely

I'm (prepovedano) ... I am

Phrases:

Thank you, very much for your letter dated 15. September.

Sorry for such a delay in writing to you.

Would (could) you please?

Please do not hesitate to contact me by phone (number), e-mail or in writing.

To order = naročiti

To subscribe to = naročiti se na

Subscription = naročnina

Subscriber = naročnik

I look forward to hearing from you soon.

to your answer.

to meeting you in Ljubljana.

to your positive answer.

I thank you in advance.

19. Negative prefixes

l + il: legal + il = illegal

r + ir: regular + ir = irregular

m, p, b + im: possible + im = impossible

19. Passive voice

Active: Slovenia produces good wine.

Passive: Good wine is produced by (in) Slovenia.

Obj. + pomožni glagol + past participle (3 obl. ali ed) + by

When will they give the results? (on Monday)

The results will be given on Monday.

Do they speak Portuguese in Ecuador? (no)

Portuguese is not spoken in Ecuador.

How must we play the game? (by the rules)

The game must be played according to the rules.

When did you pay the bill? (last week)

The bill was paid last week.

Have they improved the acoustics? (already)

The acoustics has already been improved.

What data did they publish? (accrued)

Accrued data was published.

What information have they given to Peter? (up to date)

Peter has been given up to date information.

Who did they elect the president of the association? (Mary)

Mary was elected the president of the association.

20. Do, make

DO	MAKE	
Your best	Noise	Effort
Damage	Mistake	A lot of money
Research	Plans	Confession
Business	Telephone cal	Progress
Favor	Appointment	Room
Do you good	Complain	Excuses

21. Adjectives and prepositions

Accustomed TO	Ready FOR	Similar TO	Depend ON
Afraid OF	Relevant TO	Sorry FOR	Differ FROM
Ashamed OF	Responsible FOR	Suitable FOR	Escape FROM
Aware OF	Typical OF	Suspicious OF	Insist ON
Capable OF	Absent FROM	Terrified OF	Operate ON
Depended ON	Better AT	Terrible AT	Prevent sbd FROM
Famous FOR	Guilty OF	Tired OF	Recover FROM
Full OF	Late FOR	Borrow sth FROM	Rely ON
Good AT	Apposed TO	Concentrate ON	Resign FROM
Jealous OF	Satisfied WITH	Congratulate sbd ON	Retire FROM
Proud OF	Short OF	Decide ON	Suffer FROM

22. Razlike:

Practice Practise	You need more practice. You have to practise more.
Advice Advise	(N) Nasvet (V) Svetovati
Affect Effect	(V) Vpliv (N) Učinek
Loose Lose	Zrahljan Izgubiti
Beside Besides	Sedi zraven Miha Zraven Audija so še Mercedes, BMW, ...
Stationary Stationery	Papirnica, pisarniški material Fixed

Economic Economical	Ekonomija Varčen
Sensitive Sensible	Občutljiv Misli na vse
Comprehensive Understanding	Knowledge (obsežen) Razumevajoč
Channel Canal	Men made Nature made
Story Storey	Zgodba Nadstopje
Amount Number	Neštevno Števno
Between Among	Two More
Farther Further	Distance Time
Hardly Scarcely	Positive (ne moreš uporabiti negativno) Negativno
Lying Laying	Lagati, ležati Položiti
Than Then	Primerjati Za tem
There Their Theirs There's They're	Tam Njihov Njihov There is They are
Whose Who's	Čigav Who is
Witch Which	Čarovnica Kateri

23. Spelling

Accommodation	Emphasis	Interesting	Predominantly
Achieve	Experimental	Interviewed	Raised
Applicable	Foreigner	Knowledge	Referring
Beginning	Frequently	Laborers	Research
Choice	Government	Maintaining	Resources
Criticism	Height	Medicine	Successful
Development	Hypothesis	Necessary	Techniques
Disappeared	Increasingly	Occupation	Thorough

Divided	Insufficient	Occurred	Whether
Which	Writing		

24. Work

Applying for job:

1. learn from: media, ads, job centers
2. interested in job: send for the application form, you fill it in, send it off + you also enclose: covering letter, C. V., certificates of your education, references
3. they made a short-list
4. short-listed candidates are invited to the interview
5. you must send off the form by the deadline

The interview:

The candidate	Employer
<ul style="list-style-type: none"> - salary - working time (flexible, fixed) - working condition - premises - paid lunch - moonlighting - working extra hours - perks (the use of car, ...) - benefits - promotion - vacation - possibility of further education 	<ul style="list-style-type: none"> - previous job - skills - marital status - capabilities - responsibilities - ready to work in stressful conditions - residence - team work - reasons for taking this job - your ambitions - your previous pay

I've got a job.

I go to work.

I'm at work.

My job is ...

25. Opposites

Subtract	Add	Hardware	Software
Authorize	Forbid	Infinite	Closed
Automated	Manual	Landscape	Portrait
Backward	Forward	Monospaced	Proportional
Boot up	Shut down	Multiply	Divide
Character base	Graphical	Open	Close
Column	Row	Parallel	Serial
Confirm	Cancel	Physical	Virtual

Contiguous	Fragmented	Problem	Solution
Continue	Interrupt	Simplex	Duplex
Delete	Restore	Single	Multiple
Flexible	Rigid	Transmit	Receive

26. Use of tenses

PRESENT

- to describe a process
- to describe universally accepted fact

PRESENT PERFECT

- used for descriptions, that are otherwise in the present simple, to show that a particular part happened earlier
- to determined the result of same past action in the present
- used citations when the focus is on research
e. g. several researchers (Madsen, 1980; Biggs, 1983; Randal, 1991) have studied the ...

PAST TENSE

- used to describe a process that was ended in the past at a defined point of time
- to denote research results which refer only to one specific study
- to describe only tentative results (nadoločene rezultate)

PAST PERFECT

- used in descriptions of past actions which happened prior to other past actions

27. Glossary of some expressions and synonyms used in academic text

Biti mnenja, verjeti	To believe, to trust,
Biti sestavljen iz	Consist of, made up of, composed of
Cilj, namen	Target, goal, intention
Dobiti	To obtain, to receive, to gain
Čeprav	Although, though
Dokaz	Proof, evidence,
Dokazati	To prove, to give proof, to demonstrate
Doseči	To reach, to achieve
Glavni	Main, principal, general
Izpeljati, voditi (raziskavo)	To perform, to carry out,
Kategorija, tip, vrsta	Category, type, species

Ker, zaradi	Because, due to, since, as
Klasičen, običajen	Classic, usual, traditional
Končati	Finish, end, to complete
Na splošno	Generally, usually, in most cases
Naslednji	Next, following
Ocenjevati	To estimate, to value
Omogočiti	Enable, allow, make possible
Osredotočiti se na	Focus on, concentrate on
Poleg tega	Besides, moreover, as well
Pomanjkljivosti	Deficiency, disadvantage, limitations
Pomemben	Important, significant,
Ponazoriti	To show, to illustrate, give an example
Poskušati	To attempt, to try
Povečati	To raise, to enlarge, to magnify
Povezati	To link, to bind
Predlagati	To propose, to suggest
Preveriti	To check, to verify
Razdeliti, klasificirati	To classify, to divide
Sestavni del	Part, element, component
Sklepati	Draw a conclusion, to infer
Spodbujati	To stimulate, to encourage
Trditi	To claim, to state
Učinkovit	Efficient, effective
Ugotoviti	To find, to establish,
Uporabiti	To use, to apply
Upošteviti	To accept, to consider
Vpliv	Influence,
Z drugimi besedami	In other words, to put it in another way
Zaključiti (študijo)	To end, to complete, to finish
Zato	Because of, therefore
Zmanjšati	To reduce, to lower, to decrease
Značilnosti	Features, characteristics

28. The use of definite and indefinite article

A/an uporabljamo:

- pred samoglasniki (izgovorjava) e. g. an hour
- za števne samostalnice v ednini, ki jih prvič omenjamo

The uporabljamo pred samostalniki v ednini in množini, ki jih že poznamo, oz. smo jih

že omenili. E.g. Children are playing in the playground. The children look very happy.

Brez člena uporabljamo:

- pred neštevnimi samostalniki (electricity, power, snow, ...)
- pred samostalniki v množini, ki jih prvič omenjamo

Posebnosti:

A/an

- before professions (a doctor, an engineer, ...)
- a few, a little, a huge number, **but**: few people came (There were only a few)
- before nationality names: He is a Spaniard. He is Dane.

The:

- when there is only one particular thing: the sun, the king, the capital, ...
- when we refer to things in a general way: the human race, the environment, the past, ...
- when it is clear from a situation, that we mean a particular thing: Pass the salt please. The blackboard is green.
- Is often used before a phrase beginning with of: the meaning of, the population of, the sound of, in the middle of, ...
- Always with musical instruments
- When we speak about origin of something: The telephone was invented by

0:

- is used with uncountable nouns: news, smoke, ...; **but**: the information about ..., the news from Serbia ..., ...
- when we have: go to church, go to school, town, university, ...; **but** he is in prison (zaprt je), he is in the prison (je na obisku); he went to school (he is a student), he went to the school (visit); ...
- with adjectives: Poor people have no money at all. **But**: The poor should do something. – here is noun

The use of articles with geographical names:

continents: 0: Africa, Asia, ...

Countries: 0: Slovenia, Croatia, ... **but**: the USA, the UK, the Nederland, the United

Arab Emirates, the People's republic of China, ...

Towns: 0: New York, Bled, ... **but**: the Hague

Streets: 0: Oxford street., ...

Rivers: the: the Sava, the Radovna, ...

Islands: 0: Brač, Krk, ... **but**: the Kornati, ... groups of islands always the

Peaks: 0: Triglav, ... **but**: the Alps, the Balkan, (mountain regions always with the)

Cinemas: the: the Komuna, ...

Theatres: the: the national theatre, ...

Galleries: the: the Art gallery

Hotels: the: the Ritz, ...

Phrases: the: the Houses of Parliament, the University of Ljubljana, ...

29. Explanations:

I.

1. appendix is usually added to the end of the book (charts, labels, ...)
2. index is a list of words in alphabetical order sometimes with explanation
3. erratum is a correction of the error
4. foot notes are remembers at the bottom of the page
5. acronym is a word put together of the first letters of the different words (IBM, USA, UK, ...)

II.

1. Dismissal (odstopiti) and denial (zanikati):
We were not happy about his dismissal from the position of the president.
We expect a denial that we were not guilty of the fraud.
2. Expiry (konec) and inquiry (preiskava):
Expiration
The police have made an inquiry.
3. Renewal (obnovitev) and reminder (opomin)
I had a renewal of my season ticket.
You get a reminder if you don't bring your books to the library on time.
4. Thesis (trditev, ki jo je trba dokazati) and dissertation (razprava)
We have to complete our bachelor thesis at the end of our study.
PhD dissertation was handed last week.
5. Diary (dnevnik) and dairy (mlečen)
I don't write a diary.
Dairy products are good for you.
6. Story (zgodba) and storey (nadstropje)
This is an interesting story.
It's a five storey building.
7. Stationery (pisalne potrebščine) and stationary (nepremičen)
Go to the stationery's and buy some paper.
The weather is stationary.

30. C. V. – curriculum vitae

Personal information:

- name,
- address
- phone #
- e-mail
- date of birth
- marital status
- nationality (Slovenian)

Education/qualification:

- BSc (UK) BS (USA)
- when not finished: BS expected 200?

Work experience:

- 1950 ...
- 1951 ...
- 1960 ...

Languages:

- French (good)
- German (basic)

Interests/hobbies:

References:

or

available on request

TRANSLATIONS

1.

Petdeset metrov od obale ima morje globino dvajset metrov.

Fifty meters of shore the sea is twenty meters deep.

Približna dolžina x-a je pet centimetrov.

The approximate length of x is five centimeters.

X je dolg približno pet centimetrov.

X is approximately five centimeters long.

Točna globina vodnjaka je sedem metrov.

The exact depth of the well is seven meters.

Cesta je bila preozka, morali smo jo razširiti.

The road was too narrow, so we have to wide it.

Stehtaj ta paket.

Weight this parcel.

2.

Sem študent drugega letnika FRI.

I am a second year student at the faculty of computer and information science.

Moj prijatelj je diplomiral na Mariborski univerzi.

My friend graduated from the university of Maribor.

Kdaj nameravaš zagovarjati diplomsko nalogo?

When are you going to defend your degree?

Kdaj boš oddal nalogo?

When are you going hand in (submit) your paper?

Rok je potekel včeraj.

The dead line expired yesterday.

Študentje imajo bone za hrano.

Students have food vouchers.

Kdo je predstojnik oddelka za umetno inteligenco?

Who is the head of artificial intelligence department?

Ko bom diplomiral bom diplomirani inženir računalništva.

When I graduate, I'll become B. Sc. in computer science.

Ali imaš štipendijo?

Do you have a scholarship?

Ni nam treba plačati šolnine.

We don't need to pay school fee.

3.

Ali si moral opravljati sprejemni izpit.

Did you have to take matriculation exam?

Naredil sem izpit iz Analize 1.

I have passed exam from Analiza 1.

Učim se za izpit iz Diskretnih struktur.

I am studying for Discreet structures exam.

Moj prijatelj je padel na izpitu iz Programiranja 1.

My friend failed Programming 1. exam.

Sem član študentske organizacije.

I am a member of the student union.

Zaposleni v študentski pisarni niso zelo prijazni.

The employees in the student office aren't very kind.

Ali nameravaš nadaljevati s podiplomskim študijem?

Do you intend to continue with postgraduate studies?

Študij za magisterij traja dve leti.

Study for Master's degree lasts two years. (M. A. study takes two years.)

Štiri leta po magisteriju lahko delaš doktorat.

Four years after Master's degree you can defend your Ph. D. thesis.

Tretjina študentov živi v študentskem naselju, ostali pa izven.

One-third students live in hall of residence for students and other out of it.

Ljudje, ki oddajajo stanovanja, pobirajo visoke najemnine.

People, who let rooms charge high room rents.

Z boni ne moreš kupiti alkoholnih pijač.

With food vouchers you can't buy booze (alcohol drinks).

4.

Kako izgleda delo v laboratoriju?

What does the work in the laboratory look like?

How does the work in the laboratory look?

Iz česa je sestavljen računalnik?

What is a computer made up of?

What does a computer consist of?

Od česa je to odvisno?

What does it depend on?

Komu si odgovoren?

Who are you responsible to?

Za kaj se zanimajo vaši študentje?

What are your students interested in?

Komu pišeš?

To whom do you write?

Who are you writing to?

S kom se pogovarjaš?

Who are you talking to?

Koliko je menjalniški tečaj za eno marko?

How much is the exchange rate for one mark?

Koliko znaša obrestna mera?

How much is the interest rate?

Koliko znaša stopnja inflacije?

How much is the inflation rate?

DDV je 19 %.

VAT (value added rate) is 19 %.

Izdelki označeni z zvezdico imajo nižji DDV.

Products marked asterisk have lower VAT.

Cene bencina so se dvignile za 2%.

The rise in price of gas was 2%.

Temperatura se je znižala za 5°C.

The temperature has decreased by 5°C.

5.

Cene proizvodov so se malenkostno povišale julija.

Prices of products slightly increased in July.

Cena nafte je ostala nespremenjena.

Oil price remain steady.

Proizvodnja CD plošč je dosegla vrh leta 90.

Production of CD reached the peak in nineties.

Prisotnost študentov doseže najnižjo točko marca.

Student's attendance reaches the lowest point in March.

Opazili smo nenaden padec cen avtomobilov.

We have noticed a sudden fall in car prices.

Prišlo je do rahlega povišanja stroškov izobraževanja.

It has come to a slight increase in education expenses.

Porabili so veliko denarja za pisarniški material.

They spend a lot of money on stationery.

6.

Moje znanje nemščine je zelo omejeno.

My German knowledge is very limited.

Nikoli ne vzamem veliko prtljage kadar gremo taborit.

I never take a lot of luggage when we go camping.

Dala mi je veliko nasvetov kako naj izboljšam znanje angleščine.

She gave me some advice about improving my English.

Policija je pravkar objavila novico, da so slovenski maturantje na Krfu oropali zlatarno.

The police have just published the news, that the Slovenian graduates robbed the jewelry store in Krf.

Te stopnice so nevarne. Pazi!

This stairs are dangerous. Watch out.

Slušalke na mojem novem walkmanu so enkratne.

The headphones on my new walkman are great.

Lahko se stehtaš na tehtici v kopalnici.

You can weight on the scale in the bathroom.

Vlada je pravkar podražila knjige za 2%.

The government has just increased the book prices by 2%.

7.

Ali si moral plačati kazen?

Did you have to pay the fine?

Moral bi oddati nalogo do petka pa nimam časa.

I should hand in the paper by Friday but I don't have time.

Ali boste morali kupiti nov računalnik?

Will you have to buy a new computer?

Ni nam bilo treba plačati davka.

We didn't have to pay a tax.

Ali morate oddati prijavnice v študentsko pisarno?

Do you have to submit the application form to the student office?

Kje je dekan?

Where is the dean?

Gotovo je na službenem potovanju.

He must be on a business trip.

Kje je bila tajnica včeraj?

Where was the secretary yesterday?

Gotovo je bila na sestanku.

She must have been in the meeting.

Moral bi te o tem obvestiti, pa sem pozabil.

I should have informed you about that but I forgot.

8.

Stopnja inflacije je dosegla vrh junija.

The inflation rate reached the peak in June.

Stopnja nezaposlenosti je ostala nespremenjena od junija do septembra.

The unemployment rate remains steady from June till September.

Menjalniški tečaj za marko je nihal od septembra do decembra.

The exchange rate for DM fluctuated from September till December.

Stopnja produktivnosti se je zmanjšala.

The production rate decreased.

Obrestna mera je strmo narasla decembra.

The interest rate shoots up in December.

Opazili smo strm padec proizvodnje.

We noticed a dramatic fall (a sudden drop) in production.

Prišlo je do nenadnega povečanja stroškov.

It came to a sudden increase (rise) of expenses.

9.

Kdo vodi danes sestanek?

Who is charring?

Kaj je na dnevnem redu?

What is the agenda?

Vsi udeleženci so dobili gradivo pred sestankom.

All participants had received the material before the meeting.

Kje je naslednja konferenca?

Where is the next conference?

Vabila so prišla z zamudo.

The invitations were delayed.

Ima kdo kaj pripomniti?

Any comments?

Dame in gospodje, dragi kolegi, v imenu fakultete in v svojem imenu vam izrekam dobrodošlico.

Ladies and Gentlemen, dear colleges, on behalf of the faculty and in my name I welcome you.

Upam, da bo ta konferenca zanimiva in plodna.

I believe this will be another successful and fruitful conference.

Dovolite, da vam predstavim naše goste: gospod X in gospa Y.

Let me introduce our guests: Mr. X and Mrs. Y.

Izvolite.

Over to you.

Vsem skupaj želim uspešno konferenco.

I wish you all every success with you conference.

10.

Spoštovani ...

Dear ...

V imenu ŠOU in v svojem imenu bi se rad zahvalil za obisk na konferenci.

On behalf of student union and on my behalf, I would like to thank you all for attending this conference.

Verjamem, da je bila konferenca zelo uspešna in verjamem, da bo takih dogodkov v prihodnosti še več.

It certainly was a very successful conference and I

Hvala našim gostom gospodu X in gospe Y, hvala vsem še enkrat in varno pot domov.

I would like to thank our guests Mr. X and Mrs. Y and thank you all again and I wish you all y safe journey back home.

11.

Dvignite slušalko, počakajte na signal, vstavite kartico, zavrtite številko, če je linija prosta imate zvezo.

Pick up the receiver (handset), wait for the dialing tone, insert the card (coin), dial the number, if the line is free you are through.

12.

Spoštovani

Dear Sir or Madam

Rad bi se naročil na vašo revijo Computers today.

I would like to subscribe to Your magazine Computers today.

Še posebej se zanimam za področje informacijske tehnologije.

I am particularly interested in the field of information technology.

Prosim, če mi lahko pošljete sezname publikacij in pogoje za enoletno naročnino.

Would you please send me a list of your publications and the terms of payment for annual subscription.

Ker sem študent Univerze v Ljubljani me zanima, če nudite kakšen popust za študente.

As I am a student of Ljubljana University I would like to know whether you offer any discounts for students.

Hvala v naprej.

Thank you in advance

Lep pozdrav

Yours faithfully

13.

Slovenija je neodvisna država.

Slovenia is an independent state.

Takšen nakup ima svoje prednosti in pomankljivosti.

This kind of purchase has its advantages and disadvantages.

Ne zaupam politikom.

I distrust the politicians.

Ne verjamem mu.

I disbelieve him.

Kako nemogočen načrt.

What an impossible plan.

Informacije niso bile točne.

The information wasn't accurate.

Ne dovolim, da si pozen.

I disallow you to be late.

Ta faks je skoraj nečitljiv.

This fax is illegible.

Kako neverjetna zgodba.

What an unbelievable story.

Enosmerno vozovnico za nekadilce prosim.

One way ticket for nonsmokers please.

To je nedonosen posel.

This business is unprofitable.

Operacija je bila brez bolečin.

The operation was painless.

Sem čisto brez denarja.

I am penniless.

Ta tekočina je brezbarvna.

This liquid is colorless.

14.

Nekaj ti moram priznati. Lagal sem.

I have a confession to make. I was lying.

Ali mi lahko narediš uslugo?

Could you do me a favor?

Malo so se izboljšali in še vedno napredujejo.

They have improved a bit and they are still making progress.

Potrudil se bom in napisal poročilo.

I'll do my best and write a report.

Slovenija veliko trguje s Hrvaško.

Slovenia does a lot of business with Croatia.

Popij ta čaj. Dobro ti bo del.

Drink this tea. It'll do you good.

Šel je v Avstralijo, da bi raziskoval pojave v puščavi.

He has gone to Australia, to do research of the phenomena in the desert.

Radi bi se pritožili zaradi slabih uslug.

We would like to make you complain because of bad services.

Kakšno napako si naredil?

What a mistake (have) you make?

Po nekaj letih bojevanja sta obe vojski končno sklenili mir.

After a few years of fighting both armies finally made peace.

15.

Ali lahko računam na tvojo pomoč?

Can I rely (count) on your help?

Od česa je to odvisno?

What does it depend on?

Ljubljana je znana po Plečnikovi arhitekturi.

Ljubljana is famous for Plečnik architecture.

Nisem navajen zgodaj vstajati.

I am not accustomed to getting up early.

Komu si odgovoren?

Who are you responsible to?

Za kaj si odgovoren?

What are you responsible for?

Ali se zavedate posledic napake, ki ste jo storili?

Are you aware of the consequence of the mistake you made?

Čestitam vam za vaš uspeh.

Congratulation on your success.

Ponosni smo na rezultat.

We are proud of result.

Ali ste zadovoljni z uslugami?

Are you satisfied with services?

Ta pogodba je podobna lanski.

This contract is similar to last year contract.

Peter je dober v fiziki.

Peter is good in physics.

Dovolj imam Angleščine.

I am full of English.

Vztrajamo v točnosti.

We insist on punctuality.

16.

Vijaki na stolu so popustili.

Screws on chair are loose.

Ne izgubi ključev.

Don't lose the keys.

V razredu je več fantov kot deklet.

There are more boys than girls in classroom.

Ta mesec pričakujemo več odsotnosti od pouka.

We expect more absence from class this month.

Ohraniva to skrivnost med nama.

Lets keep this secret between us.

O tem bomo še naprej razpravljali na naslednjem sestanku.

We will discuss this matter in next meeting.

Vrhnika je dlje kot si misliš.

Vrhnika is farther than you think.

Pomanjkanje samozavesti lahko vpliva na tvoje delo v šoli.

Lack of self confidence can affect your school work.

Ekonomska situacija se je poslabšala.

Economic situation gone worse.

Film je občutljiv na svetlobo.

Film is sensitive on light.

Poleg Španščine in Portugalsščine govori še Grško.

Besides Spanish and Portuguese he can speak Greek.

17.

Ali si se že prijavil za to službo?

Have you applied for the job?

Rok poteče jutri.

The dead line expires tomorrow.

Sava Tires je objavila več prostih mest za elektroinženirje.

Sava Tires advertised vacancies for a few electrical engineers.

Ali imaš kakšne možnosti za napredovanje?

Habe you got any chances for promotion?

Na intervju sem bil povabljen po štirinajstih dneh po objavi oglasa.

After a fortnight I was invited to the interview.

Uporaba službenega avtomobila je lepa ugodnost.

The use of a company car is a very nice perk.

Ali delaš v prostoru z umetno svetlobo?

Do you work in an office with artificial light?

Kakšno odgovornost si imel v prejšni službi?

What responsibilities did you have in your previous job?

Ali boš moral delati nadure?

Will you have to work over time (extra hours)?

Delo na črno je prepovedano.

Moonlighting is prohibited.

Ali imaš bonus za nadaljne izobraževanje?

Do you have possibilities of further education?

Podjetje ne plača zdravstvenega zavarovanja.

Company doesn't pay medical (health) insurance.

Katere dokumente si moral predložiti k prošnji?

What documents did you have to enclose with your application form?

Kdo je vodil razgovor?

Who was running the interview?

Kdaj začneš novo službo?

When do you start your new job?

Moje delo je zelo zahtevno.

My job is very demanding.